



Smoking Policy

While it is recognised that everyone makes a personal choice whether to smoke or not, medical evidence clearly points out the fact that smoking and second hand smoke can cause irreparable damage to the body.

Therefore, in applying our principle of **CAUSE NO HARM**, smoking is not permitted in any public area, including:

- Any permanent and/or temporary offices, accommodations or hallways.
- Common areas such as galley, recreation room, etc;
- Storerooms or warehouses
- First Aid Clinics
- Mechanical or electrical spaces.
- Any other area designated by the senior person in charge.

Where smoking is permitted, it shall be clearly indicated as a designated smoking area.

It is the responsibility of employees utilising the designated smoking areas to ensure its general cleanliness and upkeep at all times and to ensure no cigarette butts remain lit, which may lead to a fire.

A handwritten signature in black ink, appearing to read "Raymond Goh", written over a horizontal line.

Raymond Goh
CEO

28/ July / 2008
Date

